**Park Ridge Public Library**

Regular Board Meeting – **AGENDA** –March 18, 2025 at 7:00 PM

**Meeting Location:**

Park Ridge Public Library – 20 S. Prospect Avenue, Park Ridge, IL 60068

First Floor Meeting Room

1. Call to Order
2. Roll Call
3. Public Comment on Non-Agenda Items
4. Consent Agenda

\* Items listed below are considered routine by the Library Board and will be enacted by one motion. There will be no discussion of these items unless a Board member so requests, in which event the item will be removed from Consent for further discussion immediately after the Consent Agenda is approved.

* 1. Approval of Minutes of the February 18, 2025 Meeting of the Library Board
  2. Ratify Bills Payable-Warrant Register for:

|  |  |  |  |
| --- | --- | --- | --- |
| **FY25 Period 2, February 15, 2025** | | **FY25 Period 2, February 28, 2025** | |
| Library Fund Warrants | $106,548.03 | Library Fund Warrants | $31,141.76 |
| Payroll 02/07/2025 | $101,706.35 | Payroll 02/21/2025 | $98,447.25 |
| Per Capita Grant Fund | $0.00 | Per Capita Grant Fund | $0.00 |
| North Suburban Digital Consortium | $7,088.35 | North Suburban Digital Consortium | $3,120.45 |
| **Total** | **$215,342.73** | **Total** | **$132,709.46** |

* 1. Approve Cash Statement for all accounts for February 2025
  2. Ratify disbursements from the Petty Cash Fund, $150.96
  3. Ratify disbursements from the Gift Fund, $500.00
  4. Award the HVAC controls prime replacement contract to Delta Controls in the amount of $225,756
  5. Award the HVAC mechanical prime replacement contract to RJ Olmen in the amount of $1,403,447
  6. Allocate $70,000 from the Building Improvements budget for additional HVAC project contingency
  7. Approve revisions to the Library Programs, Test Proctoring, Volunteers, Temporary Outdoor Public Art, and Little Free Libraries policies
  8. Rescind the Library Materials Depositories policy
  9. Award the 2025 Park Ridge Public Library Award to Ace Steele and Grace Swedberg

1. Treasurer’s Report
   1. Approve the Consolidated Year to Date Revenue and Expenditures Report for FY25 February 2025
2. President’s Report
3. Secretary’s Report
4. Library Director's Report
   1. Statistics
   2. Narrative
   3. Value Added Report
5. Friends of the Library Report
6. Unfinished Business
7. New Business
   1. Approve E-Rate contract
   2. Trustee/Library Director Strategic Plan Engagement Session
8. Adjournment