

MINUTES

PARK RIDGE PUBLIC LIBRARY

Regular Meeting of the Board of Trustees
Held in Council Chamber at Park Ridge City Hall
505 Butler Place, Park Ridge, IL
July 16, 2024 at 7:00 p.m.

CALL TO ORDER

President Thiagarajan called the meeting to order at 7:00 p.m.

ROLL CALL

Trustees Present: Anita De Frank, Josh Kiem, Danielle Powers, Lauren Rapisand, Secretary; Gregg Rusk, Treasurer; David Somheil, Deepika Thiagarajan, President
Trustees Absent: Alexandra Hanba, Vice-President; Theresa Renaldi
Others Present: Laura Scott, Angela Berger, Lauren Bochat, John Priala, Joan Wrenn, Library Staff

ELECTION OF OFFICERS

President Thiagarajan made a

MOTION: to nominate Trustee Kiem, to act a President Pro-tem for the election of officers.

Treasurer Rusk seconded the motion.

Roll Call Vote: Yes: De Frank, Kiem, Powers, Rapisand, Rusk, Somheil, Thiagarajan

Motion passed

Trustee Kiem reported that the Nominating Committee, of which he was a member along with Trustees DeFrank and Hanba, met on July 9, 2024 to discuss the slate of officers for the upcoming year. The Committee agreed on the following slate of nominees for officers for the 2024-25 term:

President: Deepika Thiagarajan
Vice President: Theresa Renaldi
Secretary: Anita DeFrank
Treasurer: Gregg Rusk

Trustee Kiem asked if there were other nominees from the floor. There were none. There being no nominations or discussion from the floor, Trustee Kiem declared the nominations closed.

Trustee Kiem then asked for a motion to approve the slate for the four officer positions.

Trustee Powers made a

MOTION: to elect the following slate of officers for the 2024-2025 term:

President: Deepika Thiagarajan
Vice-President: Theresa Renaldi
Secretary: Anita DeFrank
Treasurer: Gregg Rusk

Trustee Rapisand seconded the motion.

Roll Call Vote: Yes: De Frank, Kiem, Powers, Rapisand, Rusk, Somheil, Thiagarajan

Motion passed

President Thiagarajan proceeded with the remainder of the meeting’s agenda.

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PUBLIC COMMENT

None

CONSENT AGENDA

President Thiagarajan directed the Board's attention to the list of items on the Consent Agenda and stated that if a trustee(s) would like an item removed from Consent, the item will be removed for further discussion after the Consent Agenda is approved.

The following items are included on the Consent Agenda:

- Approval of Minutes of the June 18, 2024 Regular Meeting of the Library Board
- Ratify Bills Payable Warrant Register Period 6, June 16, 2024 in the amount of \$165,204.71 and Period 6, June 30, 2024 in the amount of \$129,578.93.
- Approve Cash Statement for all accounts for June, 2024
- Ratify disbursements from the Petty Cash Fund, \$419.63 and the Gift Fund, \$350.00

Trustee Rapisand made a

MOTION: To approve the Consent Agenda, as presented

President Thiagarajan seconded the motion

Roll Call Vote: Yes: DeFrank, Kiem, Powers, Rapisand, Rusk, Somheil, Thiagarajan

Motion passed

TREASURER'S REPORT

Treasurer Rusk reviewed the Consolidated YTD Revenue and Expenditures reports for FY24 Period 6. With 50% of the fiscal year completed, total revenues are 50% of budget. Operating expenses are at 47% of budget YTD including Salaries at 47% of budget, Employee Benefits at 44% and Library Resources at 52% of budget. Capital expenditures are 7% of the YTD budget with a number of projects to be undertaken in the second half of 2024. Total expenditures are at 41% of budget.

Trustee Kiem made a

MOTION: To approve the Consolidated Year to Date Revenue and Expenditures Report for June, 2024

Trustee Powers seconded the motion

Roll Call Vote: Yes: De Frank, Kiem, Powers, Rapisand, Rusk, Somheil, Thiagarajan

Motion passed

PRESIDENT'S REPORT

President Thiagarajan noted that Trustee Powers brought an opportunity to her attention for the Board to volunteer to assist with the Taste of Park Ridge. She will circulate sign-up information for this to the Board.

SECRETARY'S REPORT

Secretary DeFrank reviewed each of the PFPL website, social media and press articles included in the Secretary's report included in the packet on page 9.

DIRECTOR'S REPORT

In Director Bertucci's absence, Laura Scott provided highlights from the Director's Report beginning on page 10 of the packet. Ms. Scott noted statistics on Summer Reading Club (SRC) sign-ups for each department. Also

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noted was the planning underway for the Summer Sendoff celebration for SRC which will take place on Saturday, August 10.

Trustee Rapisand inquired about the new sound proofing panels installed in the first floor lobby, wondering if the panels are helping with the noise levels in that location. Mr. Priala replied that there have been reports that the area is quieter with the panels installed.

FRIENDS OF THE LIBRARY

Ms. Scott reviewed the Friends of the Library report included on page 17 of the packet. Dave Donovan has retired from the Friends' Board after 35 years of service and has been appointed as Board Member Emeritus. Dave was instrumental in the establishment of the Friends organization and the Friends are making a donation of large print thrillers in honor of Mr. Donovan's service. Two new members were appointed to the Board; Ron Stempkowski and Lauren Rapisand.

UNFINISHED BUSINESS

None

NEW BUSINESS

None

ADJOURNMENT

Trustee Rapisand made a

MOTION: To adjourn the meeting

Trustee Powers seconded the motion

Voice Vote: Yes: All in favor

Motion passed

The meeting adjourned at 7:16 p.m.